



BANDARANAIKE CENTRE FOR INTERNATIONAL STUDIES

Academic Programmes

Academic Year

For office use: Student Registration No.

[Colour
photo]

APPLICATION FOR ENROLLMENT

(Please use block capitals)

Programmes applied for:

		Mode of Participation	
		On-Site	Online
	Postgraduate Diploma in International Relations		
	Higher Diploma in International Relations		
	Diploma in International Relations (Weekday)		
	Diploma in International Relations (Weekend)		
	Certificate Course in International Relations		

1. Full Name: *(as it should appear on the Certificate)* *(Please underline Surname)*

Rev./Dr./Mr./Mrs./Miss.....

2. Name with Initials:

3. Nationality:

4. National Identity Card No:

5. Date of Birth:

6. Permanent Address:

.....
.....

Tel.: Land line: Mobile (WhatsApp):

Fax: e-mail:

7. Employment Details: *(state the present or most recent employment)*

Place of work, full address and the contact phone number	Period worked		Designation
	From (D/M/Y)	To (D/M/Y)	

8. Educational Qualifications:

.....

8.1 G.C.E. (O/L) *(give details)*

.....

.....

8.2 G.C.E. (A/L)

<u>Subject</u>	<u>Grade</u>
.....
.....
.....
.....

8.3 Higher Education:

Name of the Institution	State whether Degree, Diploma or Certificate course and the subject/s offered

9. How did you hear about this course:

.....

10. Have you followed any academic programme conducted by the BCIS? If so, indicate briefly;

.....

.....
Date

Signature of Applicant

-----*For office use only*-----

Receipt No:

Unique No:

Documents attached:

- | | |
|---|--|
| <input type="checkbox"/> One (01) Passport-sized colour photo | <input type="checkbox"/> Copy of National Identity Card/Passport |
| <input type="checkbox"/> Copy of Birth Certificate | <input type="checkbox"/> Copy of GCE O/L Certificate |
| <input type="checkbox"/> Copy of GCE A/L Certificate | <input type="checkbox"/> Professional Qualifications |
| <input type="checkbox"/> Copy of Degree Certificate | |

.....
Date

.....
Programme Officer

IMPORTANT INFORMATION FOR APPLICANTS

Please prepare the following registration requirements to bring with you during your visit:

1. Course fee (inclusive of tax):

- Certificate course in IR - Rs. 53,300/= - (Duration – 04 months)
- Diploma course in IR - Rs. 84,050/= - (Duration – 12 months)
- Diploma course in IR (Weekend) - Rs. 84,050/= - (Duration – 12 months)
- Higher Diploma course in IR - Rs. 130,175/= - (Duration – 12 months)
- Postgraduate Diploma course in IR - Rs. 155,800/ - (Duration – 12 months)

2. Non-refundable Library Membership Fee (inclusive of tax): Rs. 3075/=

3. Examination fee (to be paid at the end of each Semester):

- Diploma course in IR - Rs.4000/=
- Higher Diploma course in IR - Rs.8000/=
- Postgraduate Diploma course in IR - Rs.8000/=

(A non-refundable registration fee of Rs. 2000/= will be levied for each above-mentioned level)

3. One passport-sized colour photograph

4. Certified copies of your,

- National Identity Card (front & back)
- Certificate of Birth
- Educational Qualifications
- Professional Qualifications
- Service certificates (only if applicable)

Bandaranaike Centre for International Studies (BCIS)

BMICH, Bauddhaloka Mawatha, Colombo 07

Tel: 011-2687118/011-2669059

Hotline: 071-7970271

Fax: 0112-691176

Email: ird@bcis.edu.lk

Web: www.bcis.edu.lk

Office Hours: Tuesday to Friday - 09.00 a.m. – 04.00 p.m.
Saturday - 08.30 a.m. – 04.00 p.m.

Office Hours (Accounts Division): Tuesday to Friday - 08.30 a.m. – 04.00 p.m.
Saturday - 08.30 a.m. – 04.00 p.m.