



# BANDARANAIKE CENTRE FOR INTERNATIONAL STUDIES

*Established under the S.W.R.D. Bandaranaike National Memorial Foundation*

Applications are now invited for the courses in International Relations.

Name of the course	Prerequisites	Medium of study	Course Duration	Course fees (Excluding Examination Fees)	Conducting Dates
Post Graduate Diploma in International Relations	<p>*A Degree from a recognized University or equivalent professional qualification. <b>(Mandatory)</b></p> <p>*Preference will be given to those having pursued studies in International Relations subjects or at least 01 year experience in research related to the discipline. (International Trade, International Foreign Policy Studies, Tourism, Media and Armed Services.)</p> <p>*Professionals: Attorneys-at-Law with a minimum 3 years of post-qualifying experience and members of recognized professional institutions may also apply.</p>	English	24 months	LKR 153,775  +  LKR 1000 (Registration fee)	<b>Saturdays</b> - 08.30am to 06.15pm
				<u>Three Instalments</u> <ul style="list-style-type: none"> <li>▪ 1<sup>st</sup> Instalment 52,275/=</li> <li>▪ 2<sup>nd</sup> Instalment 51,250/=</li> <li>▪ 3<sup>rd</sup> Instalment 51,250/=</li> </ul>	
Higher Diploma in International Relations	<p>*A Graduate with a Degree from a recognized University or equivalent professional qualifications.</p> <p style="text-align: center;">OR</p> <p>*Minimum of 10 years work experience in a recognized organization related to International Relations, International</p>	English	18 months	LKR 128,150  +  LKR 1000 (Registration fee)	<b>Saturdays</b> - 08.30am to 06.15pm

	Trade, Tourism, Media sectors, Law and Armed Forces.			<u>Three Instalments</u> <ul style="list-style-type: none"> <li>▪ 1<sup>st</sup> Instalment 44,075/=</li> <li>▪ 2<sup>nd</sup> Instalment 42,025/=</li> <li>▪ 3<sup>rd</sup> Instalment 43,050/=</li> </ul>	
Diploma in International Relations	<p>*Those who have passed the GAQ first stage (1<sup>st</sup> year) at a recognized University/ are following an Undergraduate degree programme.</p> <p style="text-align: center;">OR</p> <p>*Successful completion of GCE A/L examination.</p> <p style="text-align: center;">OR</p> <p>*Minimum of 05 years work experience in a recognized organization related to International Relations, International Trade, Tourism, Media sectors, Law and Armed Forces.</p>	English	06 months	LKR 82,025 + LKR 1000 (Registration fee)	<b>Fridays &amp; Wednesdays</b> - 03.00pm to 07.30pm
				<u>Two Instalments</u> <ul style="list-style-type: none"> <li>▪ 1<sup>st</sup> Instalment 42,025/=</li> <li>▪ 2<sup>nd</sup> Instalment 41,000/=</li> </ul>	
Diploma in International Relations	<p>*Those who have passed the GAQ first stage (1<sup>st</sup> year) at a recognized University/ are following an Undergraduate degree programme.</p> <p style="text-align: center;">OR</p> <p>*Successful completion of GCE A/L examination.</p> <p style="text-align: center;">OR</p>	English	08 months	LKR 82,025 + LKR 1000 (Registration fee)	<b>Sundays –</b> 09.00am to 04.00pm

	*Minimum of 05 years work experience in a recognized organization related to International Relations, International Trade, Tourism, Media sectors, Law and Armed Forces.			<u>Two Instalments</u> <ul style="list-style-type: none"> <li>▪ 1<sup>st</sup> Instalment 42,025/=</li> <li>▪ 2<sup>nd</sup> Instalment 41,000/=</li> </ul>	
Certificate course in International Relations	*Successful completion of GCE O/L examination.	English	04 months	LKR 51,275 + LKR 1000 (Registration fee)	<b>Tuesdays &amp; Thursdays -</b> 03.00pm to 05.00pm
				<u>Two Instalments</u> <ul style="list-style-type: none"> <li>▪ 1<sup>st</sup> Instalment 26,650/=</li> <li>▪ 2<sup>nd</sup> Instalment 25,625/=</li> </ul>	

Notes:

- . Two intakes per year in March and September
- . Courses are conducted on Part-Time Basis.
- . Course fees currently allocated for each programme are subsidized rates.
- . Students who have completed the Certificate course in International Relations at the BCIS with Merit or Distinction can apply for the Diploma in International Relations. Students who have completed the Diploma in International Relations with Merit or Distinction are encouraged to apply for the Higher Diploma Programme.

## How to Apply

- Download and print the application from BCIS website ([www.bcis.edu.lk](http://www.bcis.edu.lk)) or collect from the BCIS Information Desk.
- Completed applications to be submitted along with certified (from a JP or Lawyer) copies of the following documents:
  - ✓ Certificate of Birth
  - ✓ National Identity Card
  - ✓ Educational Qualifications
  - ✓ Professional Qualifications
  - ✓ Service certificates (only if applicable) &
  - ✓ One (01) passport-sized colour photograph

\*Originals should also be produced during registration.

**\*Please note that you cannot register for the course if you do not have all of the above documents.**

- The registration fee is non-refundable. Cheques should be drawn in favour of **SWRD Memorial Foundation Fund (BCIS)**.

## **Registration Fees**

- If a student registers for an IR programme and then within a year wants to register for another IR programme, he/she must pay the Registration Fee a second time.
- If a student registers for an IR programme and also wants to register for a Language programme, he/she would have to pay two Registration Fees.

## **Transferring from one course to another**

- Once a student registers for an IR programme and then changes their decision and wants to transfer to a Language programme, it cannot be allowed. The relevant Refund Policy would apply.
- Transfers may be done within the IR programme, within a year of registration, in keeping with their qualifications.

<b>BCIS Office Hours:</b>	Tuesday to Friday	- 09.00 a.m. – 04.00 p.m
	Saturday	- 08.30 a.m. – 04.00 p.m
<b>Office Hours (Accounts Division):</b>	<b>Tuesday to Friday</b>	<b>- 09.00 a.m. – 04.00 p.m</b>
	<b>Saturday</b>	<b>- 08.30 a.m. – 04.00 p.m</b>

Contact Nos: 011-2687118/011-2698019

Hotline: 071-7970271