



Bandaranaike Centre for International Studies (BCIS)

Established under S.W.R.D. Bandaranaike National Memorial Foundation

Applications are now invited for Language Courses

Important Information for Applicants

A new, **one – step procedure** has been adopted to make applying and registering for the BCIS courses conveniently. When you have completed the application form, **please submit it by hand.**

Please submit the following registration requirements.

1. Course fee

- * Beginners Level – **Rs. 14,000/-** - (Duration - 55 hours)
- * Intermediate Level – **Rs. 15,000/-** - (Duration - 55 hours)
- * Advanced Level – **Rs. 20,500/-** - (Duration - 70 hours)
- * French Beginners' Level – **Rs. 18,000/** - (Duration - 55 hours)
- * Sinhala Language Beginners' Course – **Rs. 15,000/-**-(Duration - 40 hours)

(A non - refundable registration fee of 500/- will be taken for each above mentioned levels)

2. Stamp – sized photograph

3. One photocopy of your **National Identity Card** (front & back)

Notes

- All courses are part time
- The Course fees currently allocated for each programme are subsidized rates
- If a student registers for a Language programme and also wants to register for an IR programme he/she would have to pay two Registration Fees
- If a Student registers for a Language programme and then wants to register for another Language programme, he/ she has to pay the Registration Fee a second time

Transferring from one course to another

- Once a student registers for a Language programme and then changes their decision and wants to transfer to an IR Programme, or vice versa it will not be allowed.
- Transfers may be done within that particular Language programme within a year of registration, except for French language.

How to Apply

- Download and print the application.
- Relevant course fees with the Registration fee of Rs. 500/- should be paid to the BCIS Accounts Division.

IMPORTANT NOTE: IT IS MANDATORY FOR A PASS MARK TO BE OBTAINED AT THE FINAL EXAMINATION FOR THE CERTIFICATE TO BE ISSUED.

REGISTRATION FEE & THE COURSE FEE ARE NOT REFUNDABLE.

**Language and Cultural Studies Division
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BCIS Office hours : Tuesday to Friday – 09:00 a. m. - 05:00 p. m.
Saturday – 08:30 a. m. - 04:00 p. m.

Office hours (Accounts Division) - Tuesday to Friday – 08:30 a. m. - 04:00 p. m.
Saturday – 08:30 a. m. - 04:00 p. m.